



Volunteer - Fundraising Trustee

The role

Citizens Advice Bromley is looking for a Trustee with a background in charity fundraising at a strategic or senior level.

The trustees have a duty to make decisions 'jointly' or 'collectively'.

Who we are

Citizens Advice Bromley is a well-established, independent local charity providing information and advice to anyone who lives, works or studies in Bromley borough. Our service is free, confidential and impartial. We help people resolve their problems and change their lives for the better. We operate as a part of the National network of Citizens Advice which has 239 offices around the country.

The Trustee Board is committed to helping shape the future of Citizens Advice Bromley and is responsible for the Governance of the organisation. Our Board is seeking to appoint a Trustee with fundraising experience to help us support and develop the fundraising strategy for Citizens Advice Bromley.

This is an opportunity to contribute your ideas, skills and experience at a time when our services have never been more needed. We are looking for a charity fundraising professional seeking an interesting and rewarding opportunity. While a qualification is desirable, relevant experience is more important. You will have a good understanding of fundraising within a small charity. You will have experience of diverse income generation practices and an ability to help Citizens Advice Bromley further develop its fundraising capabilities.

Board meetings are held six times a year. Between Board meeting you may be requested to participate in virtual meetings and e mail correspondence.

The Trustee position is not a paid role.

What will you do?

- Provide expertise in fundraising techniques, best practice, and strategies.
- Strategically assess where fundraising fits into the overall strategy and work with the Trustees and chief executive to ensure effective income generation is being achieved.
- Identifying and assessing potential risks in new fundraising initiatives, communicating key concerns to the Board of Trustees in a timely manner.
- To report to the Board at a strategic level on the successes and challenges of the fundraising strategy.
- Oversee and ensure all fundraising to make sure it is carried out in legal, honest, and accountable manner.
- To help Citizens Advice Bromley further develop its fundraising capabilities through effective people and processes.

Valuing inclusion

We value diversity, champion equality and challenge discrimination. The selection process will involve informal discussions with candidates followed by a more formal interview.

If you are interested in becoming a Trustee and would like to apply, please complete the application form on the Citizens Advice Bromley website by clicking [here](#)

Closing Date: Saturday 30th November at 5pm.

Interviews: Week commencing 9th December

Contact details

If you would like an informal chat before applying please contact:

recruitment@citizensadvicebromley.org.uk